

Dear Property Owner/Manager:

Thank you for your interest in The Housing Council's Rental Registry. Yearly over 40,000 tenants make use of the registry, creating an effective marketing tool that is available at an affordable price. The Rental Registry, which is published twice weekly, is a proven medium in which to advertise your vacant units. The Department of Social Services and over 75 other local agencies in the City of Rochester and Monroe County use the registry to assist individuals in need of housing.

The following options reflect the current fees for listing available units of The Housing Council's Rental Registry:

Option #1 – Single listing for \$20 Option #2 – 4 listings for \$50 Option #3 – 10 listings for \$100

All listings must be prepaid in cash, check or credit card (except for American Express), and will run for 45 days. Checks may be made out to The Housing Council and mailed to or dropped off at our office located at 75 College Ave., 4th Floor, Rochester, NY 14607. Please do not mail cash – we are not responsible for payments lost in the mail.

Attached is an Available Unit Form on which you may list your available units. Please return it to us and your listing will appear in our next publication. If you pay for option 2 or 3, and have listing credits, you may submit any additional units by emailing us at **thc@pathstone.org**, or by calling us at (585) 546-3700 or faxing us at (585) 546-2946.

If you have any questions or concerns, please do not hesitate to call.

Best Regards,

The Housing Council at PathStone, Inc.

*Price subject to change without notice.



For Office Use Only:

P 585.546.3700 F 585.546.2946 www.TheHousingCouncil.org

LANDLORD LISTING FORM

Landlord Name:				
Landlord Address:				
	House# Stre	eet City	7	lip
Phone#1 to List:	Phone#2 to List:			
Landlord Email addre	ss:			
Do you accept the Landlord Tenant Agreement (LTA)? Yes \(\scale= \) No \(\scale= \)				
PLEASE MAKE CHECKS PAYABLE TO "THE HOUSING COUNCIL at PATHSTONE" RENTAL UNIT INFORMATION				
unit 1				
Rental Address:	House #		City	 ZipCode
Unit Type/ Bedroom #	□ Room □	Studio □1 □2 □3	□4 □5	·
Utilities Supplied	☐ All ☐ Hed	at ☐ Electric ☐ None	Unkn	
Appliances Supplied	☐ Both ☐ Ste	ove Refr None	Unkn	
Rent \$		per □Mo □V	Vk	
Brief Comment to List				max of 50 characters
Date Available:				_
unit 2	•••••			
Rental Address: —				
	House #	Street	City	ZipCode
Unit Type/ Bedroom #		Studio 🗌 1 🔲 2 🔲 3	□4 □5	
Utilities Supplied	☐ All ☐ Hed	ıt □ Electric □ None	Unkn	
Appliances Supplied	☐ Both ☐ Ste	ove 🗌 Refr 🔲 None	Unkn	
Rent \$		per □Mo □V	Vk	
Brief Comment to List Date Available:				max of 50 characters

Date:_____ Amt. Paid: \$ _____ Cash / Check# / MC/Visa / Discover ____ Invoice #____ By: ____